

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
WORKING SESSION  
SEPTEMBER 21, 2015  
TOWN HALL  
6:00 PM**

Board Members Present: Nadine A. Hawver, Chairman  
David A. Smith, Jr., Clerk  
Andrew G. Petersen

Others Present: Rhonda LaBombard, Town Administrator  
Alicia Dulin, Assistant to Town Administrator  
Patricia Mullins, Berkshire Regional Planning Commission

Chairman Hawver called the meeting to order at 6:07 pm.

Patricia Mullins from Berkshire Regional Planning Commission was present to discuss the three different design options for the back entrance to the Town Hall. The Board looked at the three designs. Discussion ensued. It is the recommendation of the Board to use the third design option for the back entrance to Town Hall. Ms. Mullins stated that she would bring the Board's recommendation to the Design Review Committee.

Chairman Hawver explained that a request had been received from an employee to receive compensation for completed college courses. Chairman Hawver stated that she feels that this is something that should be offered to all benefited employees and not just one employee. Discussion ensued. Selectman Smith moved to offer full time benefited employees who are enrolled in a degree program up to \$250 per class for a grade of B or better and that any employee enrolled in a degree program as of September 1, 2015 can begin receiving up to \$250 per semester with a cap of \$1,000 to be paid for out of the Berkshire School Gift Account until May 1, 2016, seconded by Selectman Petersen. The motion carried unanimously.

Selectman Smith moved to adjourn the meeting, seconded by Selectman Petersen. The motion carried unanimously.

Chairman Hawver adjourned the meeting at 6:36 pm

Respectfully submitted:

Alicia Dulin  
Assistant to the Town Administrator

Documents reviewed at this meeting:  
3 Designs for Back Entrance of Town Hall